

General Data Protection Regulation (GDPR)

Name and Contact Details:

Louise Meakin

APT School for Dogs Nottinghamshire

321 Nottingham Road, Mansfield, Nottinghamshire, NG18 4SF

01623 364941 or 07980 173316

Lawful basis for processing:

Consent: By submitting your data you have given clear consent for me to process and use your data.

Purposes of the processing:

I will use your data for:

- Contacting you about classes
- Contacting you about payment
- Contacting you about classes being cancelled
- Contacting you if class times change

Retention Period:

Your data will only be processed and stored if you become a member of APT.

If you leave your data will be erased.

Third Party:

No data at any time will be given to any third party.

Right of Access:

You have a right to access any of your data, verbally or in writing.

Right of Erasure:

You have the right to have your data erased at any time, by withdrawing your consent - Verbally or in writing.

Security:

All your data is double password protected and the system has McAfee protection.

Including:

- Virus and Spyware Protection
- Fire wall Protection
- McAfee Web Protection

Personal Data Breach:

If there is a breach you will be contacted directly.